

AGENDA SUPPLEMENT (1)

Meeting: Electoral Review Committee
Place: The Kennet Room - County Hall, Trowbridge BA14 8JN
Date: Thursday 31 October 2019
Time: 12.30 pm

The Agenda for the above meeting was published on 23 October 2019. Additional documents are now available and are attached to this Agenda Supplement.

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

6 **Community Governance Reviews (Pages 3 - 18)**

Draft Terms of Reference are attached.

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Wiltshire Council

Electoral Review Committee

31 October 2019

Community Governance Review 2019/20

Purpose

1. To approve Terms of Reference for a Community Governance Review to take place during 2019/20.

Background

2. A Community Governance Review (CGR) is a process wherein a principal authority can adjust the governance arrangements of parishes within its council area. This can include amending the number of councillors or wards, the external boundaries, or even the creation/merger/abolition/grouping of entire parishes.
3. The Council is required to undertake reviews where it receives a valid petition, signed by the requisite number of electors. The Council may also undertake reviews at any time where it considers it appropriate to do so, for example where there have been changes in populations as a result of new developments, and in response to reasonable requests received from individuals, groups or parish councils themselves.
4. At its meeting on 8 July 2019, subject to delegated approval from Full Council, the Electoral Review Committee ("The Committee") authorised the Director for Legal, Electoral and Registration Services to contact all parishes within the Wiltshire Council area to identify the number and extent of any requests for Community Governance Reviews that were felt to be required by those parishes.
5. An email was sent to all parishes on 12 July 2019 inviting expressions of interest for a CGR in their area. Emails were also sent to all those persons who had contacted the Council during the course of the Electoral Review of Wiltshire Council in relation to Unitary Divisions, expressing an interest for a CGR, to seek confirmation of the desire for any request, along with any details of any proposal.
6. The email requested return of any form by October 2019, recognising that most parishes would not meet over August, and stated that parishes would be re-contacted after the publication of the final recommendations of the Local Government Boundary Commission for England (LGBCE) in case they had any impact upon the desire or lack thereof for a review in any area, or on the precise details of any review. The email also stated that any request would be shared with any impacted parish in advance of any formal CGR process, and that as a result of delays to the Electoral Review process by the LGBCE, that it may not be possible to review all areas requested in time for the May 2021 local elections.
7. Another email was sent to parishes on 28 August 2019 as a reminder, and a further email sent on 1 October 2019 when the LGBCE decision was published.

Main Considerations

Summary

8. A total of 77 proposals or 'Schemes' were made during the period seeking expressions of interest for a review. This includes schemes for suggestion by the Council itself in areas where it was proposed that a parish be warded by the LGBCE as part of an urban Unitary Division. As such other Schemes from the areas in question duplicate those, but with a preferred outcome and different reasoning.
9. Four Schemes relate to changing the name of a parish. Whilst this is a process that can be undertaken through a CGR, it is also able to be progressed under S75 of the Local Government Act 1972. As this is a simpler process, it is recommended that the Committee agree to progress the requests for a change of name under S75 at an appropriate time. Any decision would need to be made by Full Council.
10. One of the Schemes, for creation of a new parish at Derry Hill and Studley, currently part of Calne Without Parish, was submitted as a Community Governance Petition. This petition met the requirement of a minimum number of signatures of 187 local electors from the area in question, and therefore the Scheme is required to be reviewed. It must also be completed within 12 months of its submission date, 26 September 2019.
11. For other Schemes it is for the Committee to determine when it is practicable to review them, bearing in mind available resources, the recent final recommendations of the LGBCE, and the forthcoming elections in May 2021. As noted in paragraph 6, all those making requests were advised it might not be possible to review all areas in advance of the local elections in 2021, which would likely require a decision by Full Council no later than September 2020. Any Schemes not taken forward in these recommended Terms of Reference would be scheduled for consideration in any later reviews.
12. A complete list of submitted Schemes is set out at **Appendix A**.

Terms of Reference

13. When undertaking a CGR the Council is required to publish Terms of Reference specifying the area under review.
14. A workshop was held for Committee members on 21 October 2019 to discuss submitted Schemes and options for any CGR process to assist with the scoping of the Terms of Reference and subsequent proposal, taking into account priority of Schemes and resourcing capacity.
15. Bearing in mind the likely need to conclude any review by September 2020 in order for all processes to be completed in time for the May 2021 local elections, the level of resources available, the requirement to consider the petition, and the number and complexity of schemes, the workshop recommended a focus on areas surrounding the market towns which were included within urban based divisions, and any associated requests which had been received for that area. Additionally, it was recommended to review the area of Wilcot and any requests impacted by it, including Pewsey and associated requests, as a result of a potential anomaly identified in relation to the parish status which would need to be resolved.

16. The areas to be included therefore were:

- Trowbridge and all parishes within the Trowbridge Community Area
- Chippenham, Langley Burrell Without, Chippenham Without, Kington St Michael and Lacock
- Derry Hill and Studley (Petition for new parish)
- Melksham, Melksham Without and Seend
- Salisbury and Netherhampton
- Wilcot (and Huish), Pewsey, Manningford and Woodborough

17. Where a Scheme is suggested by Wiltshire Council for review this would not mean a view has already been taken on the suitability of any potential change, only that as a result of LGBCE changes or other factors the Council believes it necessary to undertake a review in order to establish whether a change is appropriate.

18. The draft Terms of Reference encompassing those areas and detailing the scope of the reviews are included at **Appendix B**.

Next Steps

19. If the draft Terms of Reference are approved it is proposed the CGR formally commence on 1 November 2019. This will initiate Stage One, which involves information gathering and desk research on the proposed areas for review, as well as inviting any further schemes which are within the bounds of the agreed Terms of Reference. Any such further schemes would be requested by 30 November, given the extensive pre-consultation stage with parishes that has already taken place.

20. A website will be launched to include submitted Schemes within the review areas, to be updated as appropriate as further information becomes available. There will be communications to parishes and the public and other interested persons or bodies, if appropriate, for any additional comments, as well as engagement with local Unitary Members, as part of an initial phase of consultation.

21. The Committee would then consider all the information it receives and develop draft recommendations, intended in late January 2020, for a further public consultation intended to begin in February 2020. Consultation would be on any changes recommended by the Committee, which may involve a solution not suggested by a specific Scheme up to that point, and will list such other relevant Schemes for the area which were considered by the Committee in reaching its draft conclusions.

22. After analysing any responses, the Committee could amend its recommendations and/or seek additional consultation as appropriate, before submitting final recommendations to Full Council in the summer of 2020.

Safeguarding Implications

23. There are no safeguarding implications.

Public Health Implications

24. There are no public health implications.

Procurement Implications

25. There are no procurement implications.

Equalities Implications

26. There are no equalities implications.

Environmental Implications

27. There are no environmental implications.

Financial Implications

28. Community Governance Reviews will require periods of appropriate public consultation which will incur additional resources, in particular in relation to the cost of physically mailing those affected in certain areas if appropriate.

29. The CGR will need to be delivered as a corporate project similar to the recent Electoral Review. The intention is for the core of the current Electoral Review project team to continue in support of the Committee to deliver the statutory CGR, and Polling District and Polling Place Review agreed at the last meeting. The project team and associated costs have been funded from the Enabling Fund approved at full Council in October 2017 involving resources from the Corporate Programme Office, Democratic Services, Legal and an elections consultant under the sponsorship of the Director of Legal, Electoral and Registration Services. This funding ends in January 2020 and a new bid has therefore been developed for the two new projects amounting to £250k for the team and all associated consultation costs for consideration in the 2020/21 budget round. It is intended that a more permanent arrangement is made after that point to support the future work programme of the Committee.

Legal Implications

30. The Local Government and Public Involvement in Health Act 2007 gives the Council the power to undertake CGRs and sets out the criteria for such reviews. There is also statutory guidance on the conduct of such reviews that the Council would have to comply with.

Risks

31. Whilst there is no obligation on the Council to carry out CGRs at a particular time (other than in response to a petition), failure to do so may lead to the governance arrangements in some areas being outdated and inappropriate to provide effective local governance for the area.

Options Considered

32. The Committee could delay any CGR excepting that of the petition, but this would mean it would be unlikely any other reviews could be concluded in advance of the May 2021 local elections. The Committee could also request additional or fewer of the Schemes submitted be included within the proposed Terms of Reference. This would have potential resource implications, require minimal delays to the beginning of the CGR in order to adjust the Terms of Reference appropriately, and potentially impact the completion of any review within the intended timetable.

Proposal

33. To approve the Terms of Reference for a Community Governance Review as detailed at **Appendix B**, to formally commence on 1 November 2019 or another date as appropriate if amended.
34. To agree to progress Scheme 12 (Cheverell Parva), Scheme 27 (Fittleton) and Scheme 36 (Wilcot) and Scheme 72 (Fyfield and West Overton JPC) in respect of changing the names of the parishes in question, under S75 of the Local Government Act 1972 at an appropriate time.

Ian Gibbons - Director of Legal, Electoral and Registration Services

Report Author: Kieran Elliott, Senior Democratic Services Officer, 01225 718504,
kieran.elliott@wiltshire.gov.uk

Appendices

Appendix A – List of Requested Schemes

Appendix B – Draft Terms of Reference

Background Papers

[Guidance on Community Governance Reviews](#)

[Terms of Reference of the Electoral Review Committee](#)

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Appendix A - List of Schemes

Scheme	Date	Parish affected	Suggested for Review by	Type of change
1	NA	Netherhampton	Wiltshire Council	Transfer between parishes
2	NA	Langley Burrell Without	Wiltshire Council	Transfer between parishes
3	NA	Langley Burrell Wlthout	Wiltshire Council	Transfer between parishes
4	NA	Lacock	Wiltshire Council	Transfer between parishes
5	NA	Melksham Without	Wiltshire Council	Transfer between parishes
6	NA	Melksham Without	Wiltshire Council	Transfer between parishes
7	NA	North Bradley	Wiltshire Council	Transfer between parishes
8	NA	North Bradley	Wiltshire Council	Transfer between parishes
9	04/09/19	Melksham Without	Melksham Without	Transfer between parishes
10	04/09/19	Melksham Without	Melksham Without	Transfer between parishes
11	04/09/19	Seend	Melksham Without Parish Council	Transfer between parishes
12	05/09/19	Cheverell Parva	Cheverell Parva Parish Council	Name change
13	09/09/19	Hilperton	Trowbridge Town Council	Transfer between parishes
14	09/09/19	West Ashton	Trowbridge Town Council	Transfer between parishes
15	09/09/19	North Bradley	Trowbridge Town Council	Transfer between parishes
16	09/09/19	North Bradley	Trowbridge Town Council	Transfer between parishes
17	09/09/19	Southwick	Trowbridge Town Council	Transfer between parishes
18	09/09/19	Chitterne	Chitterne Parish Council - request withdrawn	Warding
19	09/09/19	Heywood	Westbury Town Council	Transfer between parishes
20	09/09/19	Bratton	Westbury Town Council	Transfer between parishes
21	09/09/19	Heywood	Westbury Town Council	Transfer between parishes
22	09/09/19	Dilton Marsh	Westbury Town Council	Transfer between parishes
23	10/09/19	Box	Box Parish Council	Warding
24	10/09/19	Melksham Without	Melksham Town Council	Merger/Creation of Parishes
25	11/09/19	Warminster	Warminster Town Council	Change councillor numbers/wards
26	12/09/19	Devizes	Devizes Town Council	Change councillor numbers/wards
27	13/09/19	Fittleton	Fittleton Parish Council	Change of name
28	16/09/19	Figheldean	Netheravon Parish Council	Transfer between parishes
29	17/09/19	Calne Without	Calne Without Parish Council	Warding

30	NA	Salisbury	Wiltshire Council	Transfer between parishes
31	23/09/19	Little Bedwyn	Great Bedwyn Parish Council - request withdrawn	Transfer between parishes
32	23/09/19	Pewsey	Pewsey Parish Council	Deward
33	23/09/19	Nettleton/Castle Coombe	Grittleton Parish Council	Transfer between parishes
34	23/09/19	Pewsey	Wilcot Parish Council	Transfer between parishes
35	24/09/19	Wilcot	Wilcot Parish Council	Deward
36	24/09/19	Wilcot	Wilcot Parish Council	rename
37	25/09/19	Trowbridge	Southwick Parish Council	Transfer between parishes
38	26/09/19	St Paul Malmesbury Without	St Paul Malmesbury Without Parish Council	warding
39	26/09/19	Malmesbury	St Paul Malmesbury Without Parish Council	Transfer between parishes
40	26/09/19	Calne Without	Petitioner	Creation of Parish
41	26/09/19	Chippenham Without	Chippenham Town Council	Transfer between parishes
42	27/09/19	Langley Burrell Without	Chippenham Town Council	Transfer between parishes
43	27/09/19	Langley Burrell Without	Chippenham Town Council	Transfer between parishes
44	27/09/19	Lacock	Chippenham Town Council	Transfer between parishes
45	30/09/19	Laverstock & Ford	Winterbourne Parish Council	Transfer between parishes
46	30/09/19	Firsdow	Winterbourne Parish Council	Transfer between parishes
47	30/09/19	Idmiston	Winterbourne Parish Council	Transfer between parishes
48	30/09/19	Durnford	Winterbourne Parish Council	Transfer between parishes
49	30/09/19	St Paul Malmesbury Without	Malmesbury Town Council	Transfer between parishes
50	30/09/19	Malmesbury	Malmesbury Town Council	Warding/cllr numbers
51	30/09/19	Trowbridge	West Ashton Parish Council	Transfer between parishes
52	30/09/19	Trowbridge	West Ashton Parish Council	Transfer between parishes
53	30/09/19	Fovant	Fovant Parish Council	Councillor Numbers
54	30/09/19	Donhead St Mary	Donhead St Mary Parish Council	Councillor Numbers
55	30/09/19	Preshute	Marlborough Town Council	Merger of Parish
56	30/09/19	Savernake	Marlborough Town Council	Merger of Parish
57	30/09/19	Marlborough	Marlborough Town Council	Warding
58	30/09/19	Unknown	Marlborough Town Council	Transfer between parishes
59	30/09/19	Yatton Keynell	Biddestone Parish Council	Transfer between parishes
60	03/10/19	Calne	Calne Town Council - request withdrawn	Warding/cllr numbers

61	03/10/19	Calne Without/Hilmarton	Calne Town Council	Transfer between parishes
62	03/10/19	Calne Without	Calne Town Council	Transfer between parishes
63	03/10/19	Calne Without	Calne Town Council	Transfer between parishes
64	03/10/19	Calne Without	Calne Town Council	Transfer between parishes
65	08/10/19	Tidworth	Ludgershall Parish Council	Transfer between parishes
66	08/10/19	Ludgershall	Ludgershall Parish Council	Warding
67	08/10/19	Ludgershall	Ludgershall Parish Council	Cllr Numbers
68	08/10/19	Grimstead	Grimstead Parish Council	Cllr Numbers
69	08/10/19	Grimstead	Grimstead Parish Council	Warding
70	10/10/19	Zeal	Mere Town Council	Transfer between parishes
71	18/10/19	Fyfield	Preshute Parish Council	Merger/Grouping
72	18/10/19	Preshute	Fyfield and West Overton Joint Parish Council	Change name
73	18/10/19	Preshute	Fyfield and West Overton Joint Parish Council	Merger/Grouping
74	23/10/19	Salisbury	Salisbury City Council	Warding
75	26/09/19	Kington St Michael	Chippenham Without Parish Council	Transfer between parishes
76	25/09/19	Manningford	Woodborough Parish Council	Transfer between parishes
77	25/09/19	Pewsey	Manningford Parish Council	Transfer between parishes

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Community Governance Reviews 2019-2020

Terms of Reference

Introduction

On behalf of Wiltshire Council (“The Council”) and under authority delegated by Full Council on 9 July 2019, the Electoral Review Committee (“The Committee”) at its meeting on 31 October 2019 resolved to undertake a series of Community Governance Reviews (“The Reviews”), in respect of the areas and within the scope listed below.

Description	The Reviews to cover
Salisbury and Netherhampton	Internal and external boundaries of the Parish of Salisbury and neighbouring parishes as listed and associated warding and other arrangements in respect of the areas impacted by the LGBCE final recommendations for the unitary divisions Wilton and Salisbury Harnham West.
Trowbridge, Hilperton, North Bradley, West Ashton and Southwick	Internal and external boundaries of the Parish of Trowbridge and neighbouring parishes as listed and associated warding and other arrangements in respect of the areas impacted by the LGBCE final recommendations for the unitary divisions Southwick, Trowbridge Drynham and Trowbridge Park, and other areas within the parishes of Hilperton, West Ashton, Southwick, North Bradley adjoining the parish of Trowbridge and areas of Trowbridge adjoining the parishes of West Ashton and Southwick.
Chippenham, Lacock, Chippenham Without, Kington St Michael and Langley Burrell Without	Internal and external boundaries of the Parish of Chippenham and neighbouring parishes as listed and associated warding and other arrangements in respect of the areas impacted by the LGBCE final recommendations for the unitary divisions Chippenham Lowden and Rowden, Corsham Without, Chippenham Hardenhuish, Kington and Chippenham Monkton, and other areas within the parish of Chippenham Without adjoining the parish of Chippenham and areas within the parish of Kington St Michael adjoining Chippenham Without.
Melksham, Melksham Without and Seend	Internal and external boundaries of the Parish of Melksham and neighbouring parishes as listed and associated warding and other arrangements in respect of the areas impacted by the LGBCE final recommendations for the unitary divisions Melksham South, Bowerhill and Melksham East, and other areas within the parish of Seend adjoining the parish

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	<p>of Melksham Without, and areas of housing development within Melksham Without adjoining the parish of Melksham.</p> <p>Consideration of a proposal for amalgamation of the parishes of Melksham and Melksham Without, potentially to include establishment of a new parish of Shaw and Whitley.</p>
Derry Hill and Studley, Calne Without	To consider possible establishment of a new parish at Derry Hill and Studley, including name, style, warding, councillor numbers and any other arrangements, and warding, councillor number and other internal arrangements in relation to Calne Without irrespective of potential establishment of a new parish.
Wilcot (and Huish), Pewsey, Woodborough and Manningford	<p>Internal and External boundaries of Wilcot, Huish, Pewsey, Woodborough and Manningford parishes and associated warding and other arrangements.</p> <p>To include consideration of merger or grouping arrangements of Wilcot and Huish parishes.</p>

The Reviews may also consider any other issues within the areas under review that fall within the scope of sections 87-92 of the Local Government and Public Involvement in Health Act 2007

The Reviews above in some cases may require consent being granted by the Local Government Boundary Commission for England (LGBCE) for any internal or external changes as a result of the recent Electoral Review of Wiltshire Council and consequential changes made to parish warding arrangements. For the avoidance of doubt, any review areas may include consulting on and recommending to the LGBCE consequential changes to Unitary Divisions if appropriate.

This Review is being carried out by the Council under the powers in Part 4 of the Local Government and Public Involvement in Health Act 2007 ('the Act') and will be undertaken in accordance with the legislative requirements of that Act and any relevant regulations made thereunder. It will also have regard to the Guidance on Community Governance Reviews published by the Department of Communities and Local Government (DCLG, now the MHCLG).

What is a Community Governance Reviews?

A Community Governance Review (CGR) is a review of the whole or part of the Council's area to consider one or more of the following:

- Creating, merging, altering or abolishing parishes
- The naming of parishes and styles of new parishes
- The electoral arrangements of parishes (including the number of councillors to be elected to the council and parish warding)

- Grouping or de-grouping parishes

The Council is required to ensure that community governance within the area under review will be:

- Reflective of the identities and interests of the community in that area; and
- Is effective and convenient

In doing so, the community governance review is required to take into account:

- The impact of community governance arrangements on community cohesion; and
- The size, population and boundaries of a local community or parish

Why undertake a Community Governance Review?

The Council is undertaking this Review:

- Following the publication of Final Recommendations by the LGBCE for the Electoral Review of Wiltshire Council.
- Changes to natural settlements caused by new and forthcoming development.
- The Review in respect of Derry Hill and Studley, Calne Without is the result of a petition signed by the requisite number of local government electors for the area.
- The Review in respect of Wilcot is the result of anomalies relating to the status of the parish which must be resolved in advance of the next election.

Who will undertake the Review?

The Council has appointed an Electoral Review Committee to carry out all aspects of the Reviews and to make recommendations to the Council in due course. The Committee comprises a politically balanced membership of ten Members. Other Members and the public may attend the formal committee meetings. The relevant section of the Committee's terms of reference are set out in Part 3B Paragraph 2.10 of the Constitution as follows:

2.10.7 To oversee any community governance reviews within the Wiltshire Council area, including contacting all parishes for proposals, setting the scope for any review, its methodology, and its timescales. The Committee will prepare final recommendations for any changes for consideration by Full Council.

2.10.8 The Committee will consider whether it is appropriate to make, and is empowered to suggest for consultation and recommendation, changes to parish areas and parish electoral arrangements, to include:

- *The alteration, merging, creation or abolition of parishes;*
- *The naming of parishes and adoption of alternative styles for new parishes;*
- *Parish council size, number of councillors to be elected, and warding arrangements;*

- *Any other electorate arrangements.*

2.10.9 Where it would be appropriate to do so the Committee may recommend that as a result of proposed parish changes a unitary division be amended so that it remains coterminous with that parish. Any such change would need to be agreed by the Local Government Boundary Commission for England if approved by Full Council.

As the relevant principal authority, Wiltshire Council is responsible for conducting any Community Governance Review within its electoral area. The Electoral Review Committee will oversee the review and produce draft and final recommendations; Full Council will approve the final recommendations before a Community Governance Order (Order) is made.

Consultation

The Council is required to consult the local government electors for the area under review and any other person or body who appears to have an interest in the review and to take the representations that are received into account. The Council will also identify any other person or body who it feels may have an interest in the review and invite them to submit their views at all stages of the consultation.

Before making any recommendations or publishing final proposals, an appropriate consultation process will form part of the review to take full account of the views of local people and other stakeholders. The Council will comply with the statutory consultative requirements by:

- consulting local government electors for the area under review;
- consulting any other person or body (including a local authority) which appears to the Council to have an interest in the review; and
- taking into account any representations received in connection with the review.

The Council will publicise the review by on its website and with information available at the Council Offices.

The methods of consultation will be those deemed appropriate for the proposals concerned. Additionally, there will be a webpage created for the review containing all relevant information, a briefing note sent to all town and parish councils and area boards and press releases will be sent out at appropriate stages.

Timetable

Following the receipt of the Petition for a new parish on the 26 September 2019, the completion of that review will be completed within 12 months of the date on which the valid petition was received.

An indicative timetable for the Review is as listed below. This is subject to variation by the Committee as appropriate, within the overall prescribed time limit. In

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HEALTH ACT 2007**

particular, the Committee may vary the timetable to take account of any additional consultations that it deems appropriate.

Stage	Action	Dates
Pre-consultation	Liaising with parish councils on suggested areas for consideration for review and receipt of initial submissions.	12 July 2019 – 30 September 2019
Stage one	Commencement of CGR - Terms of Reference published	1 November 2019
	Schemes uploaded to public portal for any initial consultation, to be updated with any relevant additional information. To include any further schemes received which fall within the scope of the Review	1 November 2019 – 30 November 2019
Stage two	Consideration of submissions received in relation to proposed schemes. Local briefings and meetings as appropriate with unitary councillors and/or parish representatives. Draft recommendations prepared.	1 December 2019 – 20 January 2020
Stage three	Draft recommendations published	3 February 2020
	Draft recommendations consulted upon	3 February 2020 – 3 April 2019
Stage four	Consideration of submissions received. Final recommendations prepared	6 April – 17 June 2019
Decision	Recommendations submitted to Full Council for approval	Circa Late July 2019 – September 2019

Electorate Forecasts

Existing parish ward electorate figures are calculated from the October 2019 electoral register.

When the Council comes to consider electoral arrangements for the parish councils in its area, it is required to consider any change in the number or distribution of electors which is likely to occur in the period of five years beginning with the day when the Review starts.

Electorate forecasts have been prepared using information provided to the LGBCE for the Unitary Boundary Review which projects electorate to March 2024.

Consequential Matters

When all the required consultation has been undertaken and the review completed the Council may make an Order to bring into effect any decision that it may make. If the Council decides to take no action then it will not be necessary to make an Order. If an Order is made it may be necessary to cover certain consequential matters in that Order. These may include:

- (a) the transfer and management or custody of any property
- (b) the setting of a precept (council tax levy) for the new parish council

(c) provision with respect to the transfer of any functions, property, rights and liabilities

(d) Provision for the transfer of staff, compensation for loss of office, pensions and other staffing matters.

The Council will also take into account the requirements of the Local Government Finance (New Parishes) Regulations 2008 when calculating the budget requirement of any new parish councils when setting the council tax levy to be charged.

Representations

Wiltshire Council welcomes representations during the specified consultation stages as set out in the timetable from any person or body who may wish to comment or make proposals on any aspect of the matters included within the Review.

Representations may be made in the following ways:

- Online: Insert web link
- By Email: committee@wiltshire.gov.uk.
- By post: Community Governance Review, County Hall, Trowbridge, BA14 8JN

Date of Publication of Terms of Reference: 1 November 2019.

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